

ATTACHMENT B

General Configurable Fields

Field Name	Field Values
General	
<u>Quality Rating</u>	Quality Rating One Quality Rating Two Quality Rating Three Quality Rating Four Quality Rating Five Quality Rating Six Quality Rating Seven Quality Rating Eight Quality Rating Nine Quality Rating Ten
<u>Elementary Schools</u>	Option 1 (or input your school information)
<u>Languages</u>	English Spanish Native American African Asian European Other
<u>Environment</u>	Smoke Free No Pets Indoor Pets Outdoor Pets Fenced in Yard Wheelchair Accessible Pool Waterfront
<u>Special Needs</u>	Emotional/Behavioral Physical Developmental Delays Sign Language Asthma/Severe Allergies Visual/Hearing Sensory Special Health Needs Autism Gifted Premature Infants Other
<u>Transport Q Search</u>	Near Public Will Consider To/From Home To/From School To/From Preschool To/From Activity To/From Other
<u>Program Information</u>	Montessori Religious Content Kindergarten on-site Grade School on-site Parent Co-op Preschool Program (FCC) PFA Programming
<u>Local Three</u>	Option 1
<u>Type Of Care</u>	Child Care Center Family Child Care Preschool Program School Age Program (CCC)Park/Recreation Only (CCC)Head Start/Early Head Start Only (CCC)Preschool For All Only (CCC)Special Needs Care Only (CCC)Before/After School Only (FCC)In-home Care
<u>Transportation</u>	Transportation Provided Walking Distance to School Near Public Transportation

General Configurable Field Visibility

Hide the following checked fields:

General

- Quality Rating
 Transport Q Search
 Program Information
 Local Three

Provider Configurable Fields

Field Name	Field Values
General	
<u>Region</u>	
<u>Contact Name</u>	
<u>Next Contact Date</u>	
<u>Referral Status</u>	No Survey/Intake Temporary No Referrals Requested No Referrals Complaint Not Notified Complaint Notified Phone Disconnect Program Change A - Not Interested B - Not Contacted Pending - Surrendered License CCR&R No Referral Keeping License – Not Providing Care
<u>Total Center Staff</u>	
<u>PDR CFG 4 Date Fld</u>	
<u>License Type</u>	Day Overnight Center Family Child Care Group Home (FCC)
<u>School District</u>	Option 1 (or input your school district information)
Shifts	
<u>SFT CFG 1 Text Fld</u>	
<u>SFT CFG 2 Date Fld</u>	
<u>Night Capacity</u>	
<u>SFT CFG 4 Date Fld</u>	
<u>Additional Fees</u>	Registration/Application Deposit Required Meal/Snack Fee Materials/Supplies Field Trips Transportation
<u>Infant 1 Age Group</u>	6 Weeks to 14 Months
<u>Infant 2 Age Group</u>	not used
<u>Toddler 1 Age Group</u>	15 to 23 Months
<u>Toddler 2 Age Group</u>	24 to 35 Months
<u>Preschool 1 Age Grp</u>	3 to 4 Years
<u>Preschool 2 Age Grp</u>	5 Years to K

<u>School Age 1 Group</u>	B/A Only
<u>School Age 2 Group</u>	Summer/Vacation/Holiday
<u>Attributes</u>	
<u>Total Special Needs</u>	
<u>Accreditation Expire</u>	
<u>Meals</u>	USDA Food Program Breakfast AM Snacks Lunch PM Snacks Dinner Bring Own Meal/Snacks Special Diet
<u>Philosophy</u>	Option 1
<u>Financial Assistance</u>	IDHS Certificate IDHS Contract Site DCFS Vouchers Scholarship Employer Discount FCC w/Negotiable Rates Sliding Fee Multi-Child Discount
<u>Policies</u>	May Give Rates Written Contract Written Policies Child absence rate/sick Child absence rate/vac & holiday Translated Materials Full Time Assistant Part Time Assistant Accepts Advance Calls
<u>Special Skills</u>	Committee Participation Trainer Grant Reviewer Event/Volunteers Mentor Provider Consent
<u>Safety</u>	CPR First Aid Training On-Site Nurse
<u>Training</u>	CCRR Foundations Special Care Training ECE Training (non-credit) Creative Curriculum Family Child Care Creative Curriculum Infant/Toddler Creative Curriculum Early Childhood Second Helping ECE w/College Credit West Ed 1 & 2 West Ed 3 & 4
<u>Experience</u>	Option 1
<u>Education</u>	High School/GED 2 yr Degree 4 yr Degree MA/MS or Higher ECE Degree Health Degree Special Education ISBE EC Certification Elementary Education TEACH Recipient
<u>Accreditation</u>	NAFCC NAEYC NAA NECPA NAC CDA/CCP IDC Great START Other Accreditation
<u>Affiliation</u>	Agency/Network FCC Association Directors Association National Association State Association Local Association Head Start/FCC Partnership Head Start/CC Partnership Other Partnership
<u>Advocacy</u>	Option 1
<u>Quality Indicators</u>	Option 1
<u>Local Four</u>	Option 1
<u>Local Five</u>	Option 1

<u>Local Six</u>	Option 1
<u>Market Rate Survey</u>	Market Rate Survey Complete Provider Refused 3 Attempts No Rate Free Program Charges Variable Rates Call For Rates No Rates New Provider
<u>Office Use</u>	No Mailings CCR&R Recruit Exempt to License QC Grant Recipient Business Computer on-site Computer has Internet Service No Business Computer on-site
<u>Source</u>	Phone Book Organization/Agency Friend/Provider DCFS IDHS CCRR Promotional CCRR Publicity Paid CCRR Publicity Free Internet Other
<u>FCC Inactive Reasons</u>	Moved Burnout Insufficient Enrollment Personal/Family Reasons DCFS/Regulation Issues Career Change/School ECE Job/School Retiring Could Not Contact Other
Center Specifics	
<u>CC Center Setting</u>	Non-residential Faith-based Workplace-based Public School Setting College-based Hospital-based Chain Center
<u>Center Program Info</u>	Employer Sponsored Employee Restricted Center w/Preschool
<u>Child Center Local 2</u>	Option 1
<u>Ctr Inactive Reasons</u>	Insufficient Enrollment Financial Reasons DCFS Regulation Issues Loss of Facility Staffing Issues Retirement Change of Career Other
<u>Staff Titles</u>	Director Assistant Director Teacher Assistant Teacher School Age Worker Asst School Age Worker
<u>Staff Benefits</u>	Partial Medical Full Medical Dental Paid Sick Leave Paid Vacation Leave Paid Holiday Leave Retirement Training & Education Scholarships Discounted Child Care Disability Insurance
FCC Specifics	
<u>Family Care Setting</u>	House Apartment Townhouse Mobile Home Duplex Non-residential Employer
<u>Wages</u>	\$5,000 or less \$5,001 - \$11,000 \$11,001 - \$17,000 \$17,001 - \$23,000 Over \$23,000 No response
<u>Benefits</u>	No health coverage Partial medical Full medical CHIP/Kid Care Medical for Dependents Medical Spouse/Partner Sick Leave Vacation Leave Holiday Leave Retirement
<u>PDR CFG 7 Text Fld</u>	
<u>PDR CFG 8 Date Fld</u>	

Provider Action Log	
<u>Action List</u>	Vacancy Update Non Vacancy Update Complete Update Rate Update Attempt Update Q2 FY Updates Done Change in Referral Status Consultation Verification Added New Provider Change Status from Active to Inactive Change Status from Inactive to Active Other

Provider Configurable Field Visibility

Hide the following Fields for Provider:

Philosophy

Training (Optional)

Note: Check Training if you are not using the training fields and don't check if you are using the Training fields.

Experience

Advocacy

Quality Indicators

Local Four (unless you wish to use these fields at your site)

Local Five (unless you wish to use these fields at your site)

Local Six (unless you wish to use these fields at your site)

QRRPdf

Quality RR_ActiveFlag

Child Center Local 2

Client Configurable Fields

Field Name	Field Values
General	
<u>Katrina Home State</u>	
<u>Date Start 12 Mo</u>	
<u>Region</u>	
<u>Referral Delivery</u>	Phone Fax E-mail Pick up Walk-In Mail Internet
<u>Employer</u>	Option 1
<u>Case Type</u>	Referral Publication Consultation Technical Assistance Enhanced Referral Internet Referral
<u>Client Type</u>	Fee Paying Fee Waived Corporate Contract No Fee Assessed No Data Available Paid Previous FY No Fee/Foster Special Fee Paid Another SDA
<u>Payment Method</u>	Cash Check Credit Card
<u>Billing</u>	Initial Billing 2nd Billing 3rd Billing
<u>Number FY Repeats</u>	
<u>Date Last Request</u>	
Children	
<u>CHD CFG 1 Text Fld</u>	
<u>CHD CFG 2 Date Fld</u>	
<u>Subsidy Sought</u>	IDHS Certificate IDHS Contract Site DCFS Vouchers Head Start Preschool For All Program Scholarship/Sliding Fee Employer Discount FCC w/Negotiable Rates Multi-Child Discount
<u>Subsidy Status</u>	Has IL DHS Certificate In IL DHS Site Program Has DCFS Voucher Foster Child Has Head Start Has Preschool For All Has Other Subsidy
Statistics	
<u>Clients Age</u>	19 & Under 20 & Over No Data

<u>Relation to Child</u>	Father Mother Grandparent Guardian Relative Other
<u>Income Category</u>	50% & Under 51% to 60% 61% to 85% 86% to 100% 101% to 125% 126% & Above No Data
<u>Employment Status</u>	Employed Seeking Employment At Home Student Employed/Student
<u>Eligibility Status</u>	Foster Family Has State Subsidy Has Other Child Care Subsidy
<u>Subsidy Eligibility</u>	State Subsidy Eligible All Kids Eligible
<u>Child Health</u>	Did Not Want Info On Child is Fully Immunized Send Immunization Info Has Health Care Provider for Child Has Health Insurance for Child No Insurance, Not Aware of Options Referred to Hotline – 877-KIDS-NOW Referred to Mental Health Consultation Referred to Nursing Consultation Referred to Special Needs Consultation
<u>Referred By</u>	Phone Directory Provider Agency Subsidy Unit CCR&R System Employer Internet Site Friend/Relative Radio TV Newspaper Previous User Public Event Other
<u>Reason For Seeking</u>	Employment Training/Education Relocation Work Related Parent Needs Child Needs Special Needs Dissatisfied No Provider Available Other
<u>CLI CFG 5 Text Fld</u>	
<u>CLI CFG 6 Date Fld</u>	
Follow-up	
<u>Incomplete Survey</u>	
<u>CLI CFG 8 Date Fld</u>	
<u>Quality of Options</u>	Option 1
<u>Qual. Of Care Chosen</u>	Option 1
<u>Quality of CCR&R</u>	Option 1
<u>Follow Up Contact</u>	Used Referral List Used Child Care Materials Found Care Keeping Former Care Decided No Child Care No Decision Still Looking Contacted CCR&R Again

<u>How Found Care</u>	From Referral List From Friend/Relative/Co-worker From Provider From Newspaper Ad From Other
<u>Arrangement Chosen</u>	Licensed Center Exempt Center Licensed Preschool/Nursery Exempt Preschool/Nursery Licensed Schoolage or B/A Exempt Schoolage or B/A Licensed Family Child Care Exempt Family Child Care Relative Outside My Home In Home Care by Relative In Home Care by Non-Relative
<u>Reason Care Chosen</u>	Affordability/Cost Educational environment Safe and clean environment Caregiver education/training Experienced caregiver Schedule Caring/Warm environment Location Small group size Other
<u>CCRR Informed Choice</u>	Yes No
<u>Problem finding care</u>	None Cost Curriculum Location No Openings Quality Schedule Type of Care
<u>Problem continued</u>	Not Trained Not Experienced Could Not Accommodate Does Not Accept CCAP Other
<u>CCR&R Service 4A&B</u>	A Strongly Agree A Somewhat Agree A Somewhat Disagree A Strongly Disagree B Strongly Agree B Somewhat Agree B Somewhat Disagree B Strongly Disagree
<u>CCR&R Service 4C</u>	C Strongly Agree C Somewhat Agree C Somewhat Disagree C Strongly Disagree
<u>CCR&R Service 5-7</u>	5 - Yes 5 - No 6 - Yes 6 - No 7A - High 7A - Medium 7A - Low 7B - High 7B - Medium 7B - Low
<u>Recommend Service</u>	8 - Yes 8 - No 9 - Yes 9 - No
<u>Follow Up Delivery</u>	Fax Website E-mail Client Initiated Call In-person Mail CCR&R Initiated Call
Client Action Log	
<u>Action List</u>	Initial Call Less Than 3 Referrals 2nd Search 3 or More Searches Complaint Successful Follow Up Contact Unsuccessful Follow Up Contact Cross SDA Search Other

Client Configurable Field Visibility

Hide the following fields in Client.

- Quality of Options
- Quality of Care Chosen
- Quality of CCR&R

Community Configurable Fields

Field Name	Field Values
General	
<u>Community Local One</u>	Option 1
<u>Referred To</u>	INCCRRA IDHS DCFS Subsidy Other SDA
<u>Payment Method</u>	Cash Check Credit Card Purchase Order
<u>Agency Category</u>	Employer Private Foundation Government Agency Private Social Service Agency Public Policy Group Child Care Affiliation In-House Request Other Research
<u>Services Requested</u>	Data Report Presentation Referral Information Needs Assessment Mailing Labels County Statistics City/Neighborhood
<u>COM CFG 1 Text Fld</u>	
<u>COM CFG 2 Date Fld</u>	
<u>Action Log Items</u>	Information Sent Follow-up Call Additional Information Requested Project Assigned

Community Configurable Field Visibility

Hide the following fields in Client.

Community Local One (unless you wish to use these fields at your site)